



How to apply for Veteran Benefits

GI Bill®

As a veteran, you and your family are eligible for educational benefits under the:

- Montgomery GI Bill®
- Vocational Rehabilitation and Employment Program
- Post 9/11 Veterans Educational Assistance Act of 2008.

Washburn Tech can help you navigate your military education benefit, including applying for benefits, providing information, and serving as a liaison between you and the VA Regional Processing Office. Our dedicated staff members are here for you!

GI Bill® Application

Apply for your GI Bill® benefits using the Veterans On-line Application, <https://www.va.gov/education/how-to-apply/>. For ease of completing the application, have the following information available:

- Personal information, including Social Security number
- Bank Routing number
- Bank Account number
- Physical Address: Washburn Institute of Technology, 5724 SW Huntoon Street Topeka, KS 66604
- Facility Code: Washburn Institute of Technology 11X08916, East Campus 11X08716, Cosmetology Campus 11X09016, Fort Riley CPT 11X08816, Washburn University 1101916.
- Dates of Service
- If you have your DD214, you can upload it as part of your application

GI Bill® Information Sheets

Please check our website for information sheets regarding different benefit packages.

<https://washburntech.edu/admissions/veterans.html>

GI Bill® Processing

Each term, you must complete a Veterans Information Sheet and submit a copy of your Certificate of Eligibility in order for your GI Bill® education benefits to be processed. It is important to complete this form in a timely manner to ensure your benefits are not delayed. You are required to report all changes to your enrollment to the Washburn Tech Certifying Official. This includes but not limited to, reduction of credit hours or a complete withdrawal. program changes, and incomplete grades or failing grades from the term. You must also submit any changes made to your personal contact information and address.